

NASP Board Conference Call
January 23, 2008

Members present: Mateo Arteaga, Neil McFarlane, Traci Birdsell, Rene McKenzie, Lois Rasmussen, Scott Clyde, Odila Rueda, Kato Ha'unga, Phillip Dirks

Call to order:

Meeting called to order at 8:55am AST

Minutes from last meeting:

Lois moved to accept minutes, Odila seconded. Motion approved.

Officers' Reports:

Scott – COE hot topics – outside monitoring, college access challenge grants to states (webinar, last week, is available on COE website)

Mateo – appreciates board's efforts on conference call. He wants as many people to attend Policy Seminar as possible.

Neil – WATeP is planning a meeting at Central of 2/21-22 for a one-day session.

Rene – gathering names for Policy Seminar; Christopher Tate is a fill-in person for COE to support the state associations (COE would be willing to come to a state association meeting). Phillip stated that he had a student alumnus that would be willing to be a state alumni president.

Odila – updated NASP officer's calendar and is requesting further updates as they come in.

Budget (Lois):

We have \$58899.92 in the NASP bank account. All big costs (Marriott) from conference

Reserve account balance as of 12/31 is \$2933.71. Part of the interest is supposed to go to Friends of NASP. Mary Morris said that was no problem. Barb Brodsky will contact Mary. We will need a Friends of NASP report next month.

Neil asked how much money gets put into the Pearl Hill Scholarship. He contacted someone that said the money gets allocated from conference registration. The amount of the scholarship is \$500. Mateo recalls that \$1/registration will be set aside for the scholarship. Scott said he wasn't sure that was necessary because it's just money being transferred between line items in the budget. Neil said there were many excellent applicants and wondered if we could give more than one scholarship. The line item in the budget is for travel to the conference. Neil has sent request for the \$500 to Lois.

Karen McKinney requested reimbursement for 12/8/07 for \$121.54 in lodging and \$30 per diem. Rene moved that we approve the travel reimbursement request. Kato seconded the motion. Scott said if we reimburse for one, all should be reimbursed for the night prior to the start of the board meeting. Mateo, Neil, Margo, Kato also should be reimbursed. The motion was amended to include these people and Karen for a line item for board travel reimbursement for \$757.70. Scott said that reimbursements typically don't happen when in conjunction with a conference. Upon reviewing the policy, it looks like the additional night's lodging is appropriate. Motion carried.

State presidents were asked to resubmit the state budget requests to the board.

Fall Conference Update (Lois):

Registrations:

180 - full registrants

9 - Monday

12 - Tuesday

1 - Wednesday

Pre-conference 1 - 14

Pre-conference 2 - 18

Gross income is \$70150. Expenses to date are \$31329.68. Profit to date is \$38820.32. There are outstanding expenses in the amount of approximately \$575 and outstanding registrations for \$610. Pre-conference 1 showed a slight loss (\$35.80) due to additional costs for the presenter's travel. Pre-conference 2 had a profit of \$400.

Pre-conference is a benefit to attendees. Pre-conference attendance can bring in extra attendees to the full conference. A pre-conference sub-committee was suggested for the fall conference based on the need. Phillip would be willing to be on sub-committee for pre-conference.

Co-Chairs for 08 NASP Fall Conference:

Traci Birdsell and Jackie Meyer-Garza are the co-chairs. Traci sent budget request to the board.

Raising number of rooms in hotel is a suggestion. Scott is looking for Seattle for 2009 (proposed start date 12/6-9). The board gave Scott permission to sign the contract with the hotel.

Request for SSS grant writing workshop:

We may need to ask the NASP SSS membership how many are interested in having the training, the dates, and location. There was a suggestion from Rene to have Kathy McNeil lead a future training. Mateo asked Rene and Neil if they would like to put it out

on the NASP listserv. To post on the listserv, nasp@lists.pdx.edu. The listserv instructions are on the website. DOE is doing a SSS grant-writing workshop this spring, as well. Scott suggested holding it at an airport location (hotel or airport) since it will be a one-day workshop. Rene will ask Kathy if she is interested in doing the training.

Policy Seminar

NASP has \$2000/state to help defray costs. One person per state for alumni but Washington gets two.

Travel advance requests need to come from state presidents with a cost estimate for airfare and hotel and title it for Policy Seminar Alumni or the advance request could be put on the reimbursement form with the Policy Seminar title. State presidents should also use the same form for their travel, as well. Lois needs time to process the requests. Please, no last minute requests. Lois will send out the reimbursement forms.

Fair Share (Meredyth):

NASP is at 45% of meeting Fair Share as of 1/3/08. There is a new deadline meeting Fair Share by May 31st. Idaho has met the recent campaign goal will receive a free Policy Seminar waiver. COE would like OR and WA is to submit 3 more subscription packages by end of January. NASP is continuing to do good work. We are a little down in comparison to last year at this time. Meredyth was thinking about NASP doing a campaign for personal contribution (Love TRIO A'Latte) to COE.

Spring Elections (Scott)

We already have nominations and want to keep them open. Nominees need to be confirmed and more nominees solicited. Nominations close March 21st. Online voting would take place 3/21- 4/18. Election confirmation is 4/18.

Additional comments

Scott suggested that we use the COE template for committee reports, have the committee chairs create short reports for the next meeting and email those the board by February 8th.

Meeting adjourned at 10:23 AST

Next meeting on Feb. 15, 1pm AST.

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