

FRIENDS OF NASP
Minutes
SUMMER BOARD MEETING

Columbia Basin College
Pasco, WA
August 19, 2005

1. Call to Order

Called to order at 8:20am

2. Roll Call

Members Present: Mateo Arteaga (Treasurer); Barbara Brodsky (FON Co-Chair); Julie Bu (Pre-College Representative); George Deitz (Parliamentarian); Phillip Dirks (Past-President); Jean Galleher (Oregon President); Shane Iverson (Alaska President) – via teleconference; Barb Lundberg (Idaho President); Kathy McNeill (President-Elect); Paul Molino (Active Non-TRiO Representative) Melissa Moore (Secretary); Adan Tijerina (President)

Members Not Present: Duke Paulson (Washington President); Anthony Weir (College Representative)

3. Approval of Minutes from Spring FON Board Meeting

Motion

Phillip moves to approve minutes; Paul seconded; minutes approved.

4. Committee Report: Barbara Brodsky

Shared current budget to date with corrections from previous reports; Balance is \$4,589.25; shared the new/revised 2005/2006 budget, expected revenue \$6350; expected expenses are \$6,038 with \$5,000 budgeted towards scholarships; shared new fund-raising ideas and drawing suggestions and asked for Board input; suggested looking into other ways to accept credit card payments for Store products; is excited to do the store and looking at new products, etc.; talked about ways to clear out old store inventory and show-case new products and purposes for store (scholarships); new product ideas (lanyards, bracelets, key-rings, etc.); will email/send information to programs about what is on sale and available in the FON store. Barbara will be focusing on store and Loretta will focus on conference happenings.

Motion

Mateo moves to accept the FON report; Kathy seconded; motion passes.

5. Old Business

a. *Draft of FON Policy Manual: Phillip Dirks*

Shared draft and asked how we wanted to edit; manual shares a lot of information of FON procedures; Thank you to Phillip and Earl for the very thorough and in-depth manual. Discussion of how the Policy Manual will be updated and who is in charge of that, several concerns on how the FON Board is structured and the role the committee chair plays on the Board.

TASK

Phillip to make updates as of now, send new version to Barbara. To present updated draft at Fall FON Board meeting.

Motion

Paul moves to accept FON Policy Manual with revisions; Phillip seconded; discussion followed as to revisions to be made and clarification for accepting Policy Manual right now; motion passes; one abstention (Jean)

Task

Adan to write letter to Mary Morris for an Annual Financial Report for Fall FON Board meeting. (cc to Barbara Brodsky/Loretta Nichols)

6. New Business

a. Other

Question about sales tax – Barbara to check into how sales tax is charged for on-line purchases.

7. Date and Location of Fall FON Board Meeting

Sunday, December 4, 2005

11 am

Marriott Hotel

Portland, OR

8. Adjournment

Melissa moves to adjourn; Jean seconded; meeting adjourned at 9:40am 8/19/05

**ACTION ITEMS
FROM
FON BOARD MEETING
AUGUST 19, 2005**

ACTION ITEM	PERSON RESPONSIBLE	DATE DUE
Make current FON Policy Manual revisions, forward to Barbara Brodsky and present updated manual at Fall FON Board Meeting	Phillip Dirks	Fall Board Meeting
Letter to Mary Morris requesting an Annual Financial Report for FON.	Adan Tijerina	Prior to Fall Board Meeting