

## FRIENDS OF NASP

### Minutes FALL BOARD MEETING

Portland Downtown Marriot  
Sunday, December 4, 2005  
11am

#### 1. Call to Order

President Adan Tijerina called to order at 11:49am.

#### 2. Roll Call

Members Present: Mateo Arteaga (Treasurer), Barbara Brodsky (FON Co-Chair), George Deitz (Parliamentarian), Phillip Dirks (Past President), Jean Galleher (Oregon State President), Shane Iverson (Alaska State President), Barb Lundberg (Idaho State President), Kathy McNeill (President-Elect), Paul Molino (Active Non-TRiO Representative), Melissa Moore (Secretary), Duke Paulson (Washington State President), Adan Tijerina (President)

Members Not Present: Julie Bu (Pre-College Representative), Anthony Weir (College Representative)

#### 3. Approval of Minutes from Summer 2005 FON Board Meeting

Phillip moves to table approval of minutes until Winter 2006 meeting; Duke seconded; approved.

#### 4. Committee Report: Barbara Brodsky

Shared report and proposed budget; shared a financial report to date; would like to change the amount set aside each year for scholarships from \$5,000 to \$3,000, suggested to list Scholarships as something other than an expense line item – in the past it has been when we have an excess, we send money to Mary Morris and the interest from that account is where the scholarships are generated.

Talked about FON Store items (newly purchased) and expecting to spend more money this year in an attempt to get new products; did a 50% markup on store items (from cost paid for items); total possible profit from new store products \$3,201.36 and current inventory profit \$2,470 (will be less since some items have been used as incentives, etc.).

Mailing List – had problems with using the list compiled after Spring Conference. Would like to request a list of all TRiO programs in region to send FON store information to.

#### Task

Each state president to send list of all State TRiO Projects and contact info to Barbara Brodsky by Jan 15<sup>th</sup>, 2006.

Questions about when the \$3,000 for scholarships comes from Mary Morris/FON because if money hasn't been available, NASP has paid the scholarships and then reimbursement to NASP is done later. There is a current \$3000 needed to be reimbursed to NASP.

#### Motion

Jean moves to request \$3000 from Mary Morris for Spring 2005 Scholastic Achiever award reimbursement to NASP with a letter from President and \$500 for Pearl Hill for a total of \$3,500; Mateo seconded; motion passes.

**Task**

Kathy McNeill (President-Elect) to send letter, with copy of Fall 2005 minutes, requesting \$3,500 reimbursement to NASP.

Point of clarification – FON not responsible for Pearl Hill Scholarship – NASP Board requests funds from Mary Morris.

**Motion**

Kathy moves to accept FON report with corrections; Duke seconded; motion passes.

**5. Old Business**

*a. Draft of FON Policy Manual: Phillip Dirks/Barbara Brodsky*

Shared revised draft with corrections recommended from Summer Meeting; discussion followed regarding the scope of what FON does, in the past primarily focused on scholarships – talked about how we are focusing on one primary aspect but there are other areas FON can be growing and expanding in.

It was suggested to have a committee to re-evaluate Policy Manual and changes that may be needed – Duke Paulson, Paul Molino, Barbara Brodsky and George Deitz agreed to assist with this and will present a revised draft again at the Winter 2006 FON meeting.

**6. New Business**

*a. Other*

None at this time.

**7. Date and Location of Spring FON Board Meeting: Kathy McNeill**

To be determined following the NASP Board Meeting.

**8. Adjournment**

Shane moved to adjourn; Duke seconded; meeting adjourned at 12:30pm.

**ACTION ITEMS  
FROM  
FON BOARD MEETING  
DECEMBER 4, 2005**

<b>ACTION ITEM</b>	<b>PERSON RESPONSIBLE</b>	<b>DATE DUE</b>
Compile and send list of all TRiO programs and contact information in state to Barbara Brodsky.	Each State President	January 15, 2006
Send letter and copy of minutes to Mary Morris requesting \$3,500 reimbursement to NASP.	Kathy McNeill	ASAP
Review and revise FON Policy Manual.	Duke Paulson, Paul Molino, Barbara Brodsky and George Deitz	Winter 2006 FON Board meeting