

NORTHWEST ASSOCIATION OF SPECIAL PROGRAMS

2009 TRIO ACHIEVERS

September 28, 2009

Dear TRIO Program Directors:

It is time again for NASP members to nominate regional TRIO Achievers. (*Note: This process is separate from the application process for the Council for Opportunity in Education [COE] TRIO Achiever.*)

The 2009 NASP TRIO Achievers nomination and selection process are described in the enclosed materials. In determining your nominee, please keep the following selection criteria in mind:

- Have they significantly benefited from NASP TRIO project services?
- Are they a graduate of a post secondary institution?
- Have they achieved professional success?

Three awards will be given this year, with each recipient receiving a plaque from COE. Recipients will also be invited to attend a luncheon in their honor at the 2009 NASP Fall Conference in December. Their attendance at the luncheon is **not** required; however, if the recipient does attend, their travel arrangements are the responsibility of the nominating project. (*See enclosed guidelines for more information.*)

All applications must be postmarked by October 30, 2009. Recipients and nominators will be notified by November 13th.

I encourage you to nominate one of your alumni for this year's TRIO Achiever Award. After you have read through the Guidelines for Nomination, if you have questions or need assistance with the application process, give me a call at (208) 292-1403 or email me at andreab@uidaho.edu.

I look forward to seeing all of you at the 2009 NASP Fall Conference!

Sincerely,

Andrea

Andrea Brockmeyer, Chairperson
NASP TRIO Achievers

2009 TRIO ACHIEVERS AWARD GUIDELINES FOR NOMINATION

NOMINEE APPLICATION PACKET GUIDELINES:

1. Nominating TRIO Project Letter of Recommendation – The application packet must include a one-page typed letter of recommendation from the nominating TRIO project, summarizing the nominee's background and accomplishments in bio format.

2. Nominee's TRIO History Statement – The application packet must include the nominee's own TRIO History Statement that provides sufficient information for the 2009 TRIO Achiever Award Selection Committee to conduct a meaningful evaluation of his or her qualifications. (*See Nominee's TRIO History Statement Guidelines on Page 2.*) (*Note: The nominating project is allowed to offer technical assistance to their candidate in writing their history statement—their background, achievements, and involvement in TRIO.*)

3. TRIO Program Application Packet Assistance – Nominating TRIO programs are allowed to offer assistance to their nominee in putting together their application packet to ensure the packet is complete, grammatically correct, organized, and postmarked by the October 30, 2009 deadline.

4. Application Packet Requirements – The application packet must be complete as outlined below.

Organize the packet as follows:

- ✓ Place in an appropriate sized presentation portfolio if you are not submitting it electronically. ** if submitting electronically be sure to submit all items in one e-mail.
- ✓ Include a cover sheet with the title "2008 TRIO Achievers Award Nominee," the nominee's name, and the nominating program name.
- ✓ Include a typed table of contents, listing each item in the packet in the order placed.
- ✓ Include the nominating project's nominee letter of recommendation.
- ✓ Include the nominee's TRIO History Statement.
- ✓ Optional: Include a 2" x 3" black and white publication-ready photo. (*Note: The photo will not be returned.*)

5. Program Pledge for Candidate Funding – Your pledge for funding for your nominee to attend the 2009 NASP Conference TRIO Achievers' Luncheon according to NASP policy is voluntary but an added benefit to your candidate. Please pledge your candidate's funding. NASP Travel for Scholastic Achievement Award Recipients While Friends of NASP provides the money for these scholarships; the NASP association provides a small stipend to offset the recipients' travel costs, hopefully allowing them to attend the NASP Fall Conference scheduled to be held in Seattle on Monday, Dec. 7, 2009. In order to receive travel money the student must be from a program that has paid their NASP annual membership. According to the Policy Manual in the Board Resources on the NASP web site, the following travel reimbursement information applies should the project be unable to fund part or all of the cost to the NASP Conference. For an Achiever winner who is not able to attend without financial assistance, NASP will make available funds for expenses using the following guidelines:

1. One night's lodging, single rate.
2. Per diem of \$40, 2 days maximum
3. Fifty dollars (\$50.00) for miscellaneous expenses and ground transportation.
4. Two (2) meal tickets.
5. The Scholastic Achievement Committee Chair shall distribute these funds. Family

and friends of the Achiever are invited to attend but are entirely responsible for their own expenses.

6. To be eligible for travel funds projects, must have paid their current NASP project membership. For information on membership please contact: Lois Rasmussen, NASP Treasurer at loisr@uidaho.edu.

6. Application Deadline and Delivery – *Application packets must be postmarked by October 30, 2009*

Return your completed application packet to:

Andrea Brockmeyer Educational Talent
Search University of Idaho
1000 W. Hubbard Street Suite 242
Coeur d'Alene, ID 83814

NOMINEE'S TRIO HISTORY STATEMENT GUIDELINES: The nominee's TRIO History Statement should include the following information:

- ✓ How the nominee first learned about TRIO programs.
- ✓ All TRIO program(s) participated in—Educational Opportunity Center, Educational Talent Search, McNair, Student Support Services, Upward Bound, etc.
- ✓ Location of the TRIO program(s) utilized—school or college, city and state.
- ✓ Start and end dates for each TRIO program utilized.
- ✓ Specific TRIO services that impacted the nominee and helped them in overcoming educational and/or other barriers that may have hindered their attaining the education and skills necessary to achieve their educational and career goals. (*Note: Give specific examples in story form.*)
- ✓ A one- or two-page resume, vitae, or statement indicating educational background, academic and/or professional employment, academic and/or professional honors, professional community or civic contributions, and any other pertinent information.
- ✓ Post secondary institution from which nominee has graduated.
- ✓ Nominee's answer to this question: Have I fully achieved my professional goals? If not, what's next for me?