

Northwest Association of Special Programs
Board Meeting Minutes
January 27, 2011

Call to Order

Roll Call:

Board Members Present: Vickie, Neil, Abby, Dely, Ginny, Donnie, Mike, Marc, Sari, Barbara, Dean.

Approval of October Minutes

Review of Agenda

Officers' Reports

President – Vicki Trier

- Website updates: Talked to Erik Jones and all requests should go through the president. Limit access to board, unless ask for request.
- Encourage members to contact White House about budget (COE email): Did anyone get responses? There were mixed responses. COE is still asking us to send out email and continue encouraging contact.
- Encourage participation in Policy Seminar: Vicki has heard from everyone so far. Getting a sense from COE that we need to take a more aggressive approach. Vicki has asked Sari to serve as a resource to put together teams to PO.

President-Elect – Lucila Loera (**absent**)

- Update on 2011 conference

Past-President – Neil McFarlane

- Nominations for Active Non-Trio Board Member, President-Elect, Secretary: No updates to report, but will be working on that. Vicki would like nominations up by March 1st.
- ELI: Just met with ELI and reported the group is solid. Discussion was had about to do with those participants who did not attend the training in Boise and are still not participating. Dely will send a list to state presidents of those who are in question of participation. Dely is the coordinator of ELI.
- Dely brought questions to the board: Dely is working on commitment contract used to determine whether ELI participants graduate from the course. The contract will cover what each individual needs to contribute. The form will be emailed to the board. ELI will be meeting once a month. They are looking for applicants to be due the last Friday in July and will be notified by September 1. A suggestion was made to have the application available no later than Memorial Day to include UB.

Secretary – Abby Muro: **Nothing to Report**

Treasurer – Lois Rasmussen (**absent**)

- Budget update
- Conference budget update

Communications Chair – Sari Byerly

- Sari would like everyone to email her with ideas of what they would like her to do. She would like to do some opinion articles on the importance of TRiO, etc.

Fair Share Coordinator – Deborah Walker: **Absent**

- 39% fair share. Vicki hopes states have identified fair share coordinators. Remind members to participate in fair share. NASP needs to meet fair share this year!

State Presidents' Reports

Alaska – Ginny Redmond

- Fair Share - All programs at UAF and UAA have paid dues to COE. To date no program has paid dues to NASP and there have been no personal contributions.
- 501c3 - Paperwork has been submitted and we received a letter from the IRS acknowledging receipt and stating that our application would be reviewed. Alaska Association of TRiO Programs has held two board meetings and plans to continue with monthly meetings. Public attendance is sparse, but we hope with time there will be more interest.
- Policy Seminar - I (Ginny) am attending along with a TRiO Alumni. All travel arrangements for me have been made. Alaska TRiO Programs have until Jan 28 to nominate potential attendees. I have contacted our representatives in Washington, DC to request meetings and have one confirmed so far.
- TRiO Day - UAA and UAF are attempting to do a joint acknowledgment of TRiO Day this year. This would be the first time we have ever done anything together. UAF SSS director Joseph Hickman will be working on getting a legislative proclamation that is inclusive of all programs. We are working on details of additional collaboration.
- Program Status - Long time UB classic director Andy Angaiak retired in December and was given a nice send-off by the university. The efficacy of UB was heavily emphasized at his retirement event. UAF plans to reapply for the UB Classic grant next year along with UB MS and McNair Scholars Grants. Providing that UB Classic is refunded, it will be moved into the same supportive administrative unit as SSS.
- The ETS program at the Kuskowkim Campus will not be renewing its grant. Program Director Amy Wald is working out of Fairbanks, but will return to Bethel to finish out the summer program.
- UAA ETS program recently had an advisor resign and they decided not to replace her until they have heard whether their program was refunded. The UB program at UAA just hired a new director, Shauna Dunn.

- Grants and Contracts Restrictions - UAF SSS program has been encountering challenges in it's financial autonomy. University Grants and Contracts has began enforcing a stricter, more conservative interpretation of financial regulations that affect federal programs. Specifically, SSS is restricted to charge many items only to indirect funds that were previously charged to direct funds. The indirect funds for the SSS program are quite small and this has posed a lot of difficulty for the program. SSS director, Joseph Hickman, has been in contact with COE to help resolve this issue. Unfortunately, the university is maintaining their conservative approach. This has broader implications for other TRiO programs at UAF. Additionally, UAA has just met the federal threshold for creating a Cost Accounting Standards procedure which has been cited as the source of the university's justification. We anticipate that UAA could soon experience similar challenges.: ginny.r
- The Alaska President-Elect position is still vacant and the organization is currently

Idaho – Donnie Hale

- 501(c) 3 – has been established. – Jenny Williams (LCSC) has opened an account in Lewiston.
- Policy Seminar – Jenny Kimball has scheduled our meeting with our Congressman: Risch – 1:45, Crapo – 2:45, Simpson – 3:30, Labrador – 4:00 We are working to identify our Alumni.
- Ambassador at the Capitol – February 25 – set up by Sari Byerly (BSU). She has also coordinated with Mike Echanis (ISU) and Scott Clyde (Uofl) to do a similar day in their area.
- Fundraising – Cindy Durgan and I are looking to try to raise scholarship monies for IATP.
- IATP Spring Conference – April 28 – 19 at NIC. Andrea Brockmeyer is coordinating. She will be sending out an appointment for a conference call next week.
- Publicity Committee – Petya Johnson will be updating the factbook and website. We are meeting next week to talk about.
- Applied for the State Initiative Grant – waiting to hear back.

Oregon – Mike Evans

- Don Boderman is fair share coordinator. 501c3 application has been submitted, received and is currently getting kinks worked out for approval.
- Don is the only person at this point attending Policy Seminar along with one alum.
- Oregon Alum. Leadership Conference slated for April 8th at OSU.
- State Association Spring meeting for May 8th at UO.
- Fact book is in the works. Jeff Garner is doing the printing and Lisa Wilson is gathering the data.
- Discussion on lending libraries as being unallowable.

Washington – Marc Coomer

- Washington Student Leadership Conference - takes place March 9 in Olympia. We are planning for approximately 200 students. Kim Requa is coordinating the event. Programs can register through the NASP website.
- Dean Kelly is updating the Washington Factbook. It will be ready before Policy Seminar.
- Policy Seminar - Aaron Brown from EWU is the team leader. We plan to send 3 alumni; not sure how many staff yet.
- Lonni Rodriguez-Funk, SSS coordinator at Heritage University has stepped up as secretary for WSTA. (Thank you Lonni!!) The Eastern Washington rep position is still vacant; we are in the process of recruiting.
- Putting together a state conference April 11th at CWU.

Active Non-Trio – Dely Judal

- Is Dely both active non-trio and coordinator of ELI? Yes, she is.

Old Business

Name Change

- State Presidents begin informing constituents.
- Work with Communications Chair Sari Byerly to strategize who needs to be informed and plan of action.
- Change will begin January 1, 2012.
- We can begin notifying people of the change by putting an asterisk to “NASP” identifying the name change to “NAOPP”
- Someone should get in touch with the IRS: Lois is on it.

Update on Committee membership: Vicki Trier

- Next steps to fill, there is a list on the website of those needing to be filled.
- Peer Monitoring is the area of most need.
- Karen is retiring in March and will be able to give this area a bit more attention.

Friends of NASP needs: (Dean Kelly) (Barb Brodsky)

- Currently there are two separate organizations: NASP and FON.
- Vicki and Dean discussed why the two were separate organizations. Dean has done some research and found that no one has that background of why the organizations were initially separated. Except for perhaps the reasons of using FON funds for student scholarship.
- Should the two organizations be separate? If not, how do we make it work? Discussion was had on the topic including an accounting system needed, etc. Dean will be sending information to the board. The topic will be brought up at a future meeting.

New Business

- Clarification of Membership benefits on NASP website: Vicki will send link to the particular page and needs suggestions on how we can make it look best.

Additional New Business

- Question was asked about UB review?

Announcements:

Meetings for 2011

- Last Thursday of the month
- 2:00 pm Pacific time (3:00 Mountain, 1:00 Alaska)
- Dates: Feb. 24, Mar. 31, Apr. 28, May 26, June 23, July 21, Sept. 29
- August (Spokane): August 5-7 (start at 7 am on 5th and 6th, Breakfast only on the 7th), Meals provided
- October (Spokane): Oct. 22 (10 am-5 pm), Oct. 23 (9 am-3 pm), Meals provided

Adjourn: **Marc motioned, Ginny Seconded. Meeting adjourned at 3:08pm.**