

Northwest Association of Special Programs

Board Meeting

Ellensburg, WA

March 31st, 2010

Call to Order: Meeting called to order at 2:00pm (Washington Time)

Roll Call: Abby Muro

Traci Birdsell, Dean Kelly, Dely Judal, Kato Ha'unga , Odila Diaz, Neil McFarlane, Lois Rasmussen, Don Boderman, Sue Huizinga, Donnie Hale

Welcome: President Neil McFarlane

Changes and Approval of February Minutes: Lois moved to approve minutes, Kato seconded. Minutes Approved.

Boise Conference: Sue Huizinga and Donnie Hale

Sue sent out what they have been working on including a conference registration, proposals, committees, proposed budget, and rough draft for email to send out to list serve. What does everyone think of "TRiO a Legacy of Opportunity?" Many agreed it is a great name. Sue plans to send out again an explanation of the committees in hopes of getting more to volunteer for committee chairs. Don noticed under the committee breakouts there was no post conference. Sue has proposed the idea for either a pre or post conference, but hasn't gotten a commitment because grants don't know if they will be refunded or not. There are a few that are interested, but haven't been able to make a commitment. Many questions for workshops are still in the air because ETS grants don't know when the grant will open up. Lois suggests we could do the NASP Conference registration by itself and if the preconference workshops come up, people can register separately. Sue liked the idea. Sue will make a note of it and notify on the registration accordingly. Neil suggests utilizing some of the ELI folks. The conference would be a good opportunity. ELI participants can be in contact with Sue and Donnie about where to help. A suggestion was brought to the table of having something already where ELI participants can help. Sue already has a list of where help can be used. Tuesday night of conference is a Boise football game. There is a possibility of getting tickets for people to go. Tuesday night fun activity can be a "tailgate." The schedule will get worked on. Sue sent out a proposed budget. Lois and Sue will plan on meeting to discuss the budget. Lois discussed the issue of TRiO projects thinking they are members when they are not. Lois believes there should be a flat rate for all instead of discounting NASP members. Sue will change the comments Lois made about meals. Kato asked about the early bird registration for 325. Does it include all the meals? It does. Please send any ideas or suggestions to Sue. Donnie has reserved rooms for the August board meeting in Boise and asked what are the expectations for the board meeting? Neil said it will be a regular board meeting, but also, ELI participants will be presenting their projects. Let Donnie know if anything else needs to be arranged. Lois said we usually bring in a computer and projector so there is a screen. There may be a need for that.

COE Policy Seminar: Neil McFarlane

One of the largest seminars. Washington visited all of their congress persons and hopes to have the support for the 150 million increase in TRiO. Discussion on congressman and senators being able to sign in favor or TRiO appropriations. Neil discussed how Linda Bryd Johnson is an advocate of TRiO. Linda emphasized spending your money at the Dept. of Ed. seminar. The more returned, the less we will get. Some of us hang onto our money and wants us to spend that money. Kato: one of the Alaska senators mentioned once in the past she was on the appropriations committee and therefore cannot sign. It was overall a good conference. There is going to be a high turnover in the Dept. of Ed. and program officers. 1502 SSS applications and only 900 will be awarded.

Name Change Update: Neil McFarlane

Dean sent out an email with the summary of the voting. According to the results, there was an overwhelming response to changing the name. Comments were positive. Very few negative comments. Dean comes to ask what the next step is. Do we send it out for an official vote? Lois suggests the current issues need to be resolved. A request to the IRS has been sent. It should take about 30 days to get resolved. Lois discussed the many changes needing to be done along with a name change. Tax ID number? Lois will bring it up with Mary when preparing taxes. Lois is preparing a manual for the treasurer. Lois advises the states who are getting 501c3 to prepare a binder with all of those important federal documents to have passed on and kept. Lois is currently dealing with documents not being found. Do we need an official motion to vote on the top two options? Dean is thinking of keeping the top two, but is open to other suggestions. Odila said many of her colleagues weren't able to vote on the name. Dean said they will have the opportunity to vote on the name change if they attended the fall conference. Last month's email was just getting suggestions. Don believes just offering the two options would be the best based on the initial feedback. **Don moves** to have Dean offer the top two choices as the name change options. **Kato seconded, motion carries.** Dean will get the email out and give everyone a couple weeks to vote. Thanks to Dean.

501c3 Status Update: Neil McFarlane

Emerging Leaders Institute: Lois Rasmussen (this item should be Vicki's)

Daralynn, Donnie from ELI.

Neil comes with a recommendation for we limit the number of ELI participants to two from each state. We will only train 8 ELI participants. 3 Washington have dropped out. Dely wonder if beginning with a higher number might take participants down to the lower number. Lois agrees natural attrition will take place. Dean advocates for having as many as we can. Kristin suggests using the ELI participants to train the future participants. Neil can see and hopes that will happen. The oversights may be for the president elect so there is always someone who has some knowledge of ELI. Lois believes it may be beneficial for ELI participants to have an application process where the applicant has their supervisor signs off on it. Neil is preparing to send out a notice. Neil will be sending it out shortly to the presidents within the next couple of weeks. 29/30th of April Idaho state meeting.

State Updates:

1. **Alaska:** Katokakala Ha'unga
Fairbanks National Day of Service SSS, UB, and ETS students spent the day volunteering at the AIDS foundation. They had an award banquet featuring Jerry Isaac. They had student speakers. UA honored their TRiO alumni. Policy Seminar went well. The Alaska alumni from Harvard attended PS and had a very successful visit to their three representatives. They met with their congressmen. All three support the 150 million increase and will work to not get TRiO level funded. Alaska's TRiO movie was given to them. On the go with 5013c status. Kato is planning on having a conference call with Alaska's ELI participants. Kato's director in UB has put in his 6 week notice. In the process of printing fact book and working on state website.
2. **Idaho:** Traci Birdsell
6 attended PS. 4 employees and 2 alum. 42 people registered for the state meeting. Currently at 93% of fair share dollars with \$900 left to go.
3. **Oregon:** Don Boderman
501c3 draft will be ready next week and a lawyer will look at it before it is submitted. Spring meeting is on May 7th. Agenda will include having someone present on surviving an audit. They are working on a directory and will be distributed in May at the state association meeting.
4. **Washington:** Dean Kelly
Factbook was mailed out on Monday. We had 11 individuals go to policy seminar. State professional day is April 29th. Focus on financial aid.
5. **College Rep:** Marc Coomer – NOT HERE
6. **PreCollege Rep:** Kristin Fehrer
Thanks to Dean. Washington factbook was a great model. The factbook looks great.
7. **Active Non-TRiO:** Dely Judal
Nothing to report.

Other: All

Don: received an email from Fair share regional call. Oregon doesn't have a fair share coordinator. Don doesn't know if he should be spearheading it. Dean: There should be a state coordinator and a regional one. Should he be reporting on anything? Traci: they will know already who is donating what. They will ask you what help they can give you. It is usually more of a pep talk. Neil believes the important thing would be to find help with that job.

Dean: Neil had emailed out information about the state association score card. Is there more information on that or when is the due date. Neil says ASAP. He will need it for the May board meeting. Neil sent out what he got from COE.

Lois: Finance Report: She has received 21 project memberships so they are starting to come in. Lois will send Dely an individual membership form. Dely is interested in getting more non-trio affiliates signed up for individual membership. It may be easy to send ppl to the website. Lois will think about it, come up with something and bring it up. Dely is willing to help with the wording.

Move to end meeting: Traci moves, Kato seconds to end meeting. Meeting adjourned at 3:19pm