

NORTHWEST ASSOCIATION OF SPECIAL PROGRAMS

Minutes FALL BUSINESS MEETING

Portland Marriot - Portland, Oregon
Wednesday Nov 1, 2006

1. The meeting was called to order at 10:05 AM
2. It was moved and seconded to accept the minutes from the spring 2006 NASP Business meeting. The motion passed.
3. **Officer's Reports**
 - a. **President:** Kathy McNeill
Kathy reported three board decisions. The fair share commitment from NASP to COE will be for each institution with a TRiO project will commit to membership and at least one project at each institution will buy a subscription. She also reported the decision to charge \$500.00 for peer monitoring through NASP for any project requesting the service after November 1, 2006. Priority will be given in order of payment of NASP membership and the fee. Other expenses will continue to be paid by the requesting project. Projects outside NASP and non-members will be considered, but at a rate of \$1,000.00. Finally, the bulk of the meeting time will be spent in discussion of the financial situation of NASP.
 - b. **Treasurer:** Mateo Arteaga
Mateo reported on the current financial state. Paul Molina moved and Duke Paulson seconded that the report be accepted. The motion passed.
 - c. **2007 Proposed budget:** Scott Clyde
Scott reported on the projected 2007 budget. Discussion included a request to fund Travel Abroad recipients travel to the conference at which they present. Scott agreed to investigate this as a budget line item.
 - d. **Emerging Leaders Report:** Adan Tijerina
An emerging leaders institute will be launched at spring 2007 conference.
4. **New Business**
 - a. **Nominations:** Scott Clyde
President Elect, Secretary, AK President, OR President and College Rep
Suggestions were taken for each office and Scott agreed to contact individuals to see if they were willing to be nominated. It was suggested that positions be posted on the NASP website so that job descriptions can be read.
 - b. **Table Forum Discussions:** Membership
 - i. Budget Priority Recommendations: forms to be filled out by those in attendance were passed out. (summary report attached)
 - ii. Conference Discussion:
 1. There were several requests for conference agenda to include more professional development activities for TRiO staff. Outside presenters would expand participation.
 2. It was suggested that more breakout sessions might increase attendance.
 3. It was suggested that states should be making a bigger effort to support state chapters.

- c. **Friends of NASP** business meeting was postponed until spring conference.
- d. Recognitions:
 - i. Kathy recognized and thanked Barb Lundberg (outgoing Idaho President), Mateo Arteaga (outgoing treasurer), Paul Molina (outgoing non-TRiO rep), Scott Clyde (outgoing president-elect) and Adan Tijerina (outgoing past president.)

5. Date and Location of Spring Business Meeting

- a. April 24th – Renaissance Hotel Seattle, WA
6. It was moved and seconded that the meeting be adjourned. The motion passed. The meeting was adjourned at 12:15 pm